

**GARRARD COUNTY FISCAL COURT
REGULAR MEETING
HON. CHRISTOPHER T. ELLEMAN PRESIDING
JANUARY 9, 2023 @ 6:00 PM
15 PUBLIC SQUARE, LANCASTER, KY 40444**

Meeting was called to order by Judge/Exec, Elleman.

Opening prayer by Daryl Hodge.

Opening Pledge of Allegiance led by County Attorney, Mark Metcalf.

MAGISTRATES PRESENT: Glendan Barker, Bobby Preston (via phone), Wayne Day, Chris Butner and Chris Davis.

IN RE: PUBLIC COMMENTS

Holton Howard said he felt like he was back in school again. His heart was warmed by the opening prayer and Pledge.

Robert Hubbard was in attendance. He expressed concern over some damage to his vehicle caused by a road issue on Walker Pike. He has already presented his case at the December meeting. Judge/Exec, Elleman, will follow up.

IN RE: OLD BUSINESS

None.

IN RE: PLATS

None.

IN RE: APPROVE COURT MINUTES

December 12, 2022, December 29, 2022, as well as January 4, 2023, minutes were presented. Motion was made to approve by Magistrate Davis and seconded by Magistrate Barker. All in favor.

IN RE: APPROVE TRANSFERS

<u>FROM:</u>	<u>AMOUNT:</u>	<u>TO:</u>
(01) GENERAL FUND 01-5001-1060 CO JUDGE/EXEC OFFICE STAFF	\$3,500.00 (Reclassify Tim Scott)	(01) GENERAL FUND 01-5115-1070A INSPECTOR

(01) GENERAL FUND 01-5001-1060 CO JUDGE/EXEC OFFICE STAFF	\$12,250.00 (Reclassify Tim Scott)	(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE
(01) GENERAL FUND 01-5080-3330 COURTHOUSE MAINT AGREEMENT	\$285.00	(01) GENERAL FUND 01-5080-3340 COURTHOUSE MAINT & REPAIRS
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$744.74	(01) GENERAL FUND 01-5140-4450 AMBULANCE OFFICE SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$272.97	(01) GENERAL FUND 01-5140-4460 AMBULANCE MEDICAL SUPPLIES
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$739.96	(01) GENERAL FUND 01-5140-4810 AMBULANCE UNIFORMS
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$3,500.00	(01) GENERAL FUND 01-5140-5730 AMBULANCE TELEPHONE
(01) GENERAL FUND 01-5140-699A EMS BUILDING	\$311.60	(01) GENERAL FUND 01-5140-5740 AMBULANCE TRAINING
(01) GENERAL FUND 01-9200-9990 COURTHOUSE RESERVE	\$2,691.29	(01) GENERAL FUND 01-5205-3850 VETERINARY SERVICES
(01) GENERAL FUND 01-5205-5780 DOG POUND UTILITIES	\$2,000.00	(01) GENERAL FUND 01-5205-5810 DOG POUND WATER & SEWER

Motion was made to approve by Magistrate Barker and seconded by Magistrate Butner.
All in favor.

IN RE: APPROVE BILLS TO BE PAID

01 - GENERAL FUND

911 Billing Services	\$4,390.07
Amazon Capital Services	\$819.71
Bamill, LLC	\$132.22
Berea Infotech	\$20.00
Boundtree Medical	\$272.97
Central Kentucky Sheet Metal	\$5,120.00
Danville Office Equipment	\$9.99
Davis, Chris	\$369.12
Galls LLC	\$739.96
Garrard County Sheriffs Dept	\$47,868.34
Greenscapes	\$885.00
Highbridge Springs Water Co	\$42.50
Jay Overman	\$65.00
Kaco Insurance Agency	\$330.85
Kentucky State Treasurer	\$3,554.00
Oracle Elevator Holdco Inc	\$668.10
Pitney Bowes Inc	\$260.29
Quill Corporation	\$259.74
Seybold Electric	\$588.26
Somerset Community College	\$2,000.00
Stanford Vet	\$2,691.29

02 - ROAD FUND

Billy Moore	\$100.00
Garrard County Clerk	\$46.00
Mercedes-Benz Financial Services USA LLC	\$1,302.15

80 - CSEPP FUND

Holland Roofing Rmm of Louisville Inc.	\$1,147.76
Jay Overman	\$15.00
Norris, Jaydan	\$21.19

Motion was made to approve by Magistrate Davis and seconded by Magistrate Butner.
All in favor.

IN RE: APPROVE LAST MONTH'S FINANCIAL STATEMENT

Motion was made to approve by Magistrate Day and seconded by Magistrate Barker. All in favor.

IN RE: EMS BUILDING UPDATE

Ian Beattie, Director of Field Services, and Jim Whitmer, Contract Administrator, for Brandstetter Carroll, Inc. were in attendance. They stated that the project should have been completed last year. Due to various reasons it has extended into 2023. They believe the best plan for the county is to stay on this path and get this project completed. The ballpark completion date for the building is set for July or August, 2023.

Joseph Isaacs, Brandon Tyree and Dewey Blevins of OMNI Construction, and a council representative were in attendance. They stated their biggest hiccup has been the scheduled delivery date of the building from PEMB. The most recent update is a February 6th building delivery date which pushes into an August 2023 time frame for completion. Building progress meetings are held the first Wednesday of every month at 9:30 a.m. Finances will be discussed at a later date.

IN RE: PUBLIC LIBRARY BOARD APPOINTMENT

Laura McWilliams of the Garrard County Public Library was in attendance. The Library Board is in need of replacing a board member, Marlene Townes, due to some family medical issues. Her term is set to expire in November of 2024. Nominations to complete her term are Sherrie Johnson and Cathy Denham. Both are excellent candidates and are currently on the Advisory Board. Sherrie Johnson was recommended as Nominee for the Library Board appointment. Motion was made to appoint Sherrie Johnson by Magistrate Davis and seconded by Magistrate Barker. All in favor.

IN RE: APPROVAL TO OPEN BANK ACCOUNT FOR OPIOID SETTLEMENT

Checks in the amount of \$95,708.85 and \$39,973.92 have been received. County Attorney, Mark Metcalf, stated that this is a deal with the Attorney General. There will be restrictions on using these funds. Treasurer, Jennifer Seagraves, mentioned that each county was notified by the Department of Local Government that they should open a new bank account, which could be interest bearing. A new budget fund is also recommended and a budget amendment would be required if any expenditures are made during the current fiscal year. Motion was made to approve by Magistrate Butner and seconded by Magistrate Preston. All in favor.

IN RE: CHANGE AUTHORIZED SIGNERS ON BANK ACCOUNTS

Current signers will be changed to Judge/Executive, Chris Elleman, and Treasurer, Jennifer Seagraves. Motion was made to accept by Magistrate Davis and seconded by Magistrate Butner. All in favor.

IN RE: APPROVE SHERIFF BUDGET

A presentation on the 2023 budget was made at the prior meeting by Sheriff, Willie Skeens. Motion was made to approve by Magistrate Barker and seconded by Magistrate Day.

- **APPROVE SHERIFF'S MAXIMUM SALARIES**

Maximum salaries for the Sheriff's Department for calendar year 2023 is set at \$1,006,670.00. An increase is due to raises given by AOC to court security workers. Motion was made to approve by Magistrate Day and seconded by Magistrate Barker. All in favor.

IN RE: APPROVE CLERK'S BUDGET

A presentation on the 2023 budget was made at the prior meeting by Clerk, Kevin Montgomery. He stated that he would like for more people to license their vehicles in Garrard County. His office is looking into the possibility of doing passports as a way to increase revenues. Motion was made to approve by Magistrate Butner and seconded by Magistrate Preston. All in favor.

- **APPROVE CLERK'S MAXIMUM SALARIES**

Maximum salaries for the Clerk's Office for calendar year 2023 is set at \$260,000.00. Motion was made to approve by Magistrate Barker and seconded by Magistrate Day. All in favor.

IN RE: APPROVE COUNTY CLERK'S BOND

The clerk is required by statute to have a \$100,000.00 bond. The term goes from September - September. Motion was made to approve by Magistrate Davis and seconded by Magistrate Butner. All in favor.

IN RE: HSA CONTRIBUTIONS

All full-time employees on the health insurance plan generally get a \$1,500.00 HSA county paid contribution in January of each year. Pro-rated amounts of \$125.00/month are given if an employee joins the plan later in the year. Concern was expressed on the risk of the county losing funds if an employee does not stay on the health insurance plan for the full 12 month period. A recommendation was made by Judge/Exec, Elleman, to change to a monthly or quarterly HSA contribution, rather than annually. Tim May, EMS Director, stated that he has an employee already needing the funding to help with medical costs. He made a recommendation based on another county to process the contribution biannually, in January and July. Motion was made to approve contributing \$750.00 in January and \$750.00 in July (and pro-rated \$125.00 each month for late enrollees) by Magistrate Barker and seconded by Magistrate Davis. All in favor.

IN RE: NORMAN DAVIS PLAQUE

A plaque of the late Norman Davis, former Garrard County Magistrate, was taken down during the courthouse renovation process and was misplaced. A motion was made to rehang the plaque back in its original location in the downstairs hallway of the courthouse. An expression of appreciation on behalf of the family was made by Magistrate Davis. Motion was made to approve by Magistrate Barker and seconded by Magistrate Day. All in favor, other than Magistrate Davis, who abstained from the vote.

IN RE: APPROVAL FOR JAY OVERMAN TO MAINTAIN COUNTY WEBSITE

A recommendation was made to continue with Jay Overman on updates and improvements to the county website. Motion was made to approve by Magistrate Davis and seconded by Magistrate Day. All in favor.

IN RE: EXECUTIVE SESSION

Nothing to discuss per County Attorney, Mark Metcalf.

IN RE: ADJOURN MEETING

Motion was made to adjourn by Magistrate Butner and seconded by Magistrate Davis.

Hon _____
Garrard County Judge/Executive